ACADEMIC COUNCIL
Mid-Year Committee Report
2020-2021

Committee Name: Academic Council
Chairperson: Dr. Lisa Crandall, Vice President of Instructional Services, Co-chair
              Shana Drury, Dean of Instructional Services, Co-chair
List of members:
Lori Arnold, Faculty Senate Representative, Psychology Instructor
Dr. Brad Beauchamp, Director of Instructional Assessment, Mathematics Instructor
Christina Feldman, Director of Continuing Education
Greg Fowler, Division Chair Behavioral and Social Sciences, Criminal Justice and Government
      Instructor
Clara Garza, Student Success Specialist
Marian Grona, Director of Library Services
Kristin Harris, Dean of Student Services
Rachel Herrmann, Faculty Senate Representative, Licensed Vocational Nursing Instructor
Mark Holcomb, Division Chair Information & Technology, Automation & Electrical Technology
      Instructor
Bettye Hutchins, SACSCOC, History Instructor
Joe Johnston, Division Chair Communications, English Instructor
Melissa Moore, Early College Start Coordinator
Amanda Raines, Director of Enrollment Management/Registrar
Dr. Mary Rivard, Director of Nursing, Associate Degree Nursing Instructor
Jon Schreiber, Faculty Senate President, English Instructor
Criquett Scott, Student Success Pathway Director
Paula Whitman, Division Chair Mathematics & Science, Mathematics Instructor

Dates of meetings: September 25, 2020; October 16, 2020; November 20, 2020

Accomplishments:
  Council members approved the following motions:

September 25, 2020 –

1. Review of the Substantive Change Policy and Substantive Change Notification for
   Cosmetology
2. At the recommendation of the Automation and Electrical Technology Advisory Committee,
   the following program changes were approved effective Fall 2021:
   ELMT 2433 Industrial Electronics- Remove the prerequisite and add the statement: Capstone
     course, to be taken with consent of instructor in student's last semester prior to graduation.
   ELPT 1441 Motor Control- Catalog correction: CETT 1402 was removed from the program
     in Fall 2018. The correct prerequisite is ELPT 1411 Basic Electrical Theory.
   ELPT 2419 Programmable Logic Controllers I- Remove the prerequisite from this course

3. At the recommendation of the Business Management Advisory Committee, the following program changes were approved effective Fall 2021:
   Additions:
     LEAD 1100 Workforce Development w/Critical Thinking
     BUSG 1207 Entrepreneurship and Economic Development
   Deletion:
     BUSG 1307 Entrepreneurship and Economic Development
   Revisions:
     Certificate of Completion 31 total semester hours
4. Court Reporting was approved as a Continuing Education Program effective Fall 2021. The 18-month program will be offered exclusively online with student progressing through the program as a group.
5. All Special Fees will now be listed as Program Fees throughout the *General Catalog*.

October 16, 2020 –

1. At the recommendation of the Automotive Technology Advisory Committee, the following changes were approved effective Fall 2021:
   Additions:
     AUMT 2317 Automotive Engine Performance Analysis I
     LEAD 1100 Workforce Development w/Critical Thinking
   Deletion:
     AUMT 2417 Automotive Engine Performance Analysis I
2. At the recommendation of the Health Information Management Advisory Committee, the following changes were approved effective Fall 2021:
   Additions:
     HITT 2160 Clinical-Health Information/Medical Records Technology/Technician replaces
       HITT 2260
     HITT 2330 Pathophysiology and Pharmacology
     LEAD 1100 Workforce Development w/Critical Thinking
   Revisions:
     Change Program Fee to $45.00 for the following courses:
       HITT 1160 Health Information/Medical Records Technology/Technician
       HITT 1305 Health Data Content and Structure
       HITT 1345 Health Care Delivery Systems
       HITT 1353 Legal and Ethical Aspects of Health Information
       HITT 2339 Health Information Organization and Supervision
       HITT 2340 Advanced Medical Billing and Reimbursement
       HITT 2361 Clinical-Health Information/Medical Records Technology/Technician -
       Testing Fee Removed and Program Fee changed to $45.00
     Occupational Skills Award Revised to add LEAD 1100
     Verification of Workplace Competencies HITT 2160
   Deletions:
     HITT 2260 Clinical-Health Information/Medical Records Technology/Technician
     MDCA 1302 Human Disease/Pathophysiology (remove from HIM only)

3. At the recommendation of the Medical Assisting Advisory Committee, the following changes were approved effective Fall 2021:
   Additions:
     MDCA 1317 Procedures in a Clinical Setting
     LEAD 1100 Workforce Development w/Critical Thinking
   Revisions:
     MDCA 1254 Medical Assisting Credentialing Exam Review- Test Prep Package Fee
        $74.00 added (*effective Spring 2021*)
     PLAB 1323 Phlebotomy Testing Fee revised to $117.00; Test Prep Package Fee $69.00
        added (*effective Spring 2021*)
   Deletion:
     MDCA 1417 Procedures in a Clinical Setting
4. Military to RN Curriculum Plan for Associate Degree Nursing was approved effective Fall 2021. This program will mirror the LVN to RN degree plan. A substantive change notification will be sent for SACSCOC approval.
5. At the recommendation of the Welding Advisory Committee, the following changes were approved effective Fall 2021:
   Additions:
     WLDG 1327 Welding Codes and Standards
     LEAD 1100 Workforce Development w/Critical Thinking
   Deletion:
     WLDG 1427 Welding Codes and Standards

   November 20, 2020 –

1. At the recommendation of the Automation and Electrical Technology Advisory Committee, the following changes were approved effective Fall 2021:
   Additions:
     CBFM 2317 Mechanical Maintenance
     LEAD 1100 Workforce Development w/Critical Thinking
     Occupational Skills Award – 13 semester hours to include:
       EMPT 1411 Basic Electrical Theory
         Or
       HART 1401 Basic Electrical Theory for HVAC
       RBTC 1405 Robotics Fundamentals
       ELPT 1457 Industrial Wiring
       LEAD 1100 Workforce Development w/Critical Thinking
   Deletion:
     CBFM 2417 Mechanical Maintenance
2. At the recommendation of the Barber Advisory Committee, the following changes were approved effective Fall 2021:
   Additions:
     BARB 1291 Special Topics in Barber: Manicuring & Related Theory
     LEAD 1100 Workforce Development w/Critical Thinking

Occupational Skills Award of 11 semester hours for crossover students from the Cosmetology program to Barber.

Revisions:
Change Program Fee to $50.00 for the following courses:
BARB 1307 Introduction to Hair Design
BARB 1402 Barber Styling I
BARB 1404 Introduction to Barber Styling
BARB 1442 Barber Styling II
BARB 2431 Advanced Barber Styling I
BARB 2432 Barber Law and Shop Management I
BARB 2441 Advanced Barber Styling II
Deletion:
BARB 1391 Special Topics in Barber: Manicuring & Related Theory

3. At the recommendation of the Basic Fire Academy Advisory Committee, the following changes were approved effective Fall 2021:
Addition:
LEAD 1000 Workforce Development with Critical Thinking
Revision:
Program class hours increase to 512

4. At the recommendation of the Basic Law Enforcement Academy Advisory Committee, the following changes were approved effective Fall 2021:
Addition:
LEAD 1000 Workforce Development with Critical Thinking
Revision:
Program class hours increase to 776

5. At the recommendation of the Computer and Information Sciences Advisory Committee, the following changes were approved effective Fall 2021:
Additions:
ITSC 2339 Personal Computer Help Desk Support
LEAD 1100 Workforce Development w/Critical Thinking
Change the program fee to $40.00 for the following courses:
CPMT 1351 IT Essentials: PC Hardware and Software
ITNW 1316 Network Administration
ITNW 1325 Fundamentals of Networking Technologies
ITNW 1458 Network+
ITNW 2312 Routers
ITNW 2454 Internet/Intranet Server
ITSC 2335 Application Software Problem Solving
ITSE 1301 Web Design Tools
ITSE 1306 PHP Programming
ITSE 1402 Computer Programming
ITSE 1407 Introduction to C++ Programming
ITSE 2459 Advanced Computer Programming
Occupational Skills Award revisions to include 14 semester hours:
CPMT 1351 IT Essentials
ITNW 1325 Fundamentals of Networking Technologies
ITSE 1301 Web Design Tools

ITSE 1402 Computer Programming
LEAD 1100 Workforce Development w/Critical Thinking
Deletion:
ITSC 2439 Personal Computer Help Desk Support

6. At the recommendation of the Cosmetology Advisory Committee, the following changes were approved effective Fall 2021:
   Additions:
   CSME 1310 Introduction to Haircutting and Related Theory
   LEAD 1100 Workforce Development w/Critical Thinking
   Occupational Skills Award of 12 semester hours for crossover students from the Barber program to Cosmetology.
   Revision of the program fee to $50.00 for the following:
   CSME 1248 Principles of Skin Care
   CSME 1401 Orientation to Cosmetology
   CSME 1434 Cosmetology Instructor I
   CSME 1435 Orientation to the Instruction of Cosmetology
   CSME 1443 Manicuring and Related Theory
   CSME 1451 Artistry of Hair, Theory and Practice
   CSME 1453 Chemical Reformation and Related Theory
   CSME 2401 Principles of Hair Coloring and Related Theory
   CSME 2410 Advanced Hair Cutting
   CSME 2414 Cosmetology Instructor II
   CSME 2444 Cosmetology Instructor IV
   CSME 2449 Cosmetology Instructor III
   Deletion:
   CSME 1410 Introduction to Haircutting and Related Theory

7. At the recommendation of the Culinary Arts Advisory Committee, the following changes were approved Fall 2021:
   Addition:
   LEAD 1000 Workforce Development w/Critical Thinking
   Revision:
   Program class hours increase to 416

8. At the recommendation of the Dental Assisting Advisory Committee, the following changes were approved effective Fall 2021:
   Addition:
   LEAD 1100 Workforce Development w/Critical Thinking
   Revision:
   Occupational Skills Award revised to include 14-semester hours with the addition of LEAD 1100.

9. At the recommendation of the Emergency Medical Services Advisory Committee, the following changes were approved:
   Addition:
   LEAD 1100 Workforce Development w/Critical Thinking effective Fall 2021

Revision:
  EMSP 1260 Clinical-Emergency Medical Technology/Technician (EMT Paramedic) (B)
    contact hours revised to (0-8) *effective Spring 2021*
  EMSP 1362 Clinical-Emergency Medical Technology/ Technician (EMT Paramedic) (A)
    contact hours revised to (0-14) *effective Spring 2021*

10. At the recommendation of the Farm and Ranch Management Advisory Committee, the
    following changes were approved effective Fall 2021:
    Additions:
      AGMG 1264 Practicum (or Field Experience)-Farm/Farm and Ranch Management
      AGMG 2265 Practicum (or Field Experience)-Farm/Farm and Ranch Management
      LEAD 1100 Workforce Development w/Critical Thinking.
    Increase in the program fee to $35.00 for:
      AGAH 1453 Beef Cattle Production
      AGEQ 1315 Horse Evaluation I
    Revise the Occupational Skills Award to include:
      AGCR 1407 Range Management
      LEAD 1100 Workforce Development w/Critical Thinking
      AGRI 1419 Introductory Animal Science
      AGRI 1131 The Agricultural Industry
    Revise the Verification of Workplace Competencies to include AGMG 1264 for the
    certificate and AGMG 2265 for the degree.
    Deletions:
      AGMG 1364 Practicum (or Field Experience)-Farm/Farm and Ranch Management
      AGMG 2365 Practicum (or Field Experience)-Farm/Farm and Ranch Management

11. At the recommendation of the Heat, Ventilation and Air Conditioning Advisory Committee,
    the following changes were approved effective Fall 2021:
    Addition:
      LEAD 1100 Workforce Development w/Critical Thinking
    Revisions:
      Occupational Skills Award increased to 13-semester hours with the addition of LEAD 1100
      TBA electives (8-semester hours total) selected from ELPT 1441, ELPT 1457, ELMT 2433,
        or WLDG 1428

12. At the recommendation of the Machining Advisory Committee, the following changes were
    approved effective Fall 2021:
    Addition:
      LEAD 1100 Workforce Development w/Critical Thinking
    Revision:
      Occupational Skills Award increased to 14-semester hours with the addition of LEAD 1100

13. At the recommendation of the Pharmacy Technician Advisory Committee, the following
    changes were approved effective Fall 2021:
    Additions:
      LEAD 1100 Workforce Development w/Critical Thinking
      PHRA 1345 Compounding Sterile Preparations

Revisions:

PHRA 1201 Introduction to Pharmacy- remove the lab fee

PHRA 1209 Pharmaceutical Mathematics I- increase the program fee to $50.00

PHRA 1247 Pharmaceutical Mathematics II- increase the program fee to $50.00

Deletion:

PHRA 1445 Compounding Sterile Preparations

14. At the recommendation of the Surgical Technology Advisory Committee, the following change was approved effective Fall 2021:

Addition:

Software Fee $250.00 added to SRGT 1409 Fundamentals of Perioperative Concepts and Techniques

15. At the recommendation of the Associate Degree Nursing/Military to RN Degree Advisory Committee, the following changes were approved effective Fall 2021:

Revisions:

Assessment Fee (replacing HESI Exam Fee) for:

RNSG 1146 Legal and Ethical Issues in Nursing Fee- none

RNSG 1209 Introduction to Nursing- $200.00

RNSG 1309 Introduction to Nursing- $200.00

RNSG 1327 Transition to Professional Nursing- $300.00

RNSG 1412 Nursing Care of the Childbearing and Child Rearing Family- $200.00

RNSG 1441 Common Concepts of Adult Health- $200.00

RNSG 1443 Complex Concepts of Adult Health- $200.00

Assessment/HESI Fee removed and Hurst Review fee added:

RNSG 1110 Introduction to Community Based Nursing- Hurst Review Fee: $400.00

16. At the recommendation of the Licensed Vocational Nursing Advisory Committee, the following changes were approved effective Fall 2021:

Assessment Fee (replacing HESI Exam Fee) for:

VNSG 1222 Vocational Nursing Concepts- $155.00

VNSG 1429 Medical-Surgical Nursing I- $155.00

VNSG 1432 Medical-Surgical Nursing II- $155.00

Recommendations:

Membership suggestions:
Due to Clara Garza's retirement, Kelly Peterson will fill that position on Academic Council.

Agendas, exhibits and minutes posted to Vernon College web site address: www.vernoncollege.edu

Submitted by: Dr. Lisa Crandall

Date submitted:
January 25, 2021